



# Returning International Students Enrolment Guide

Registration week 20-24 May 2019

International students on a Visa, you are required to do Original Document checks at a registration appointment on campus every semester.

## What to do before your appointment:



### 1. Book your registration appointment

*You will be sent an email with the booking link. Please only select one appointment slot. Prepare your \*Original documents (see list below)*



### 2. Fees Fully pay your semester's tuition fees. Check your Axis-finance profile.

*If you have any questions email: [registration@cric.anglia.ac.uk](mailto:registration@cric.anglia.ac.uk)*



### 3. You must update your eVision

*Login into <https://e-vision.anglia.ac.uk>*

*Username: Your ARU Computer login. (e.g. CR75); Password: Your ARU Computer password.*

*You should update your contact details and if applicable re-register on eVision.*

## What to bring for your registration appointment

*Your registration can take up to an hour as you will need to complete the following steps:*



### 1. \*Original Document checks

*Bring the following:*

- **Passport**
- **Visa Entry Vignette** (in your passport)
- **BRP** (Biometric Residence Permit) card
- **Proof of UK term time address** - Your accommodation contract, a utility bill or a bank statement with your full name & address on it issued within the last three months. Alternatively, if you are living with family or a friend you need to provide a letter from the person you are living with confirming your full name and how long you are staying with them, as well as their proof of address in the UK.
- **Police registration certificate** - if applicable



### 2. Finance Checks

*Meet with CRIC staff to check that tuition fees have been received.*



### Timetable released during registration week.

*You will receive an email when your timetable is released on your student portal Axis.*

*This can take up to 48 hours after you have fully completed Original Document and Finance checks.*

### IF YOU HAVE ANY QUESTIONS CONTACT:

Registration question: [registration@cric.anglia.ac.uk](mailto:registration@cric.anglia.ac.uk)

Academic question: [academic@cric.anglia.ac.uk](mailto:academic@cric.anglia.ac.uk)